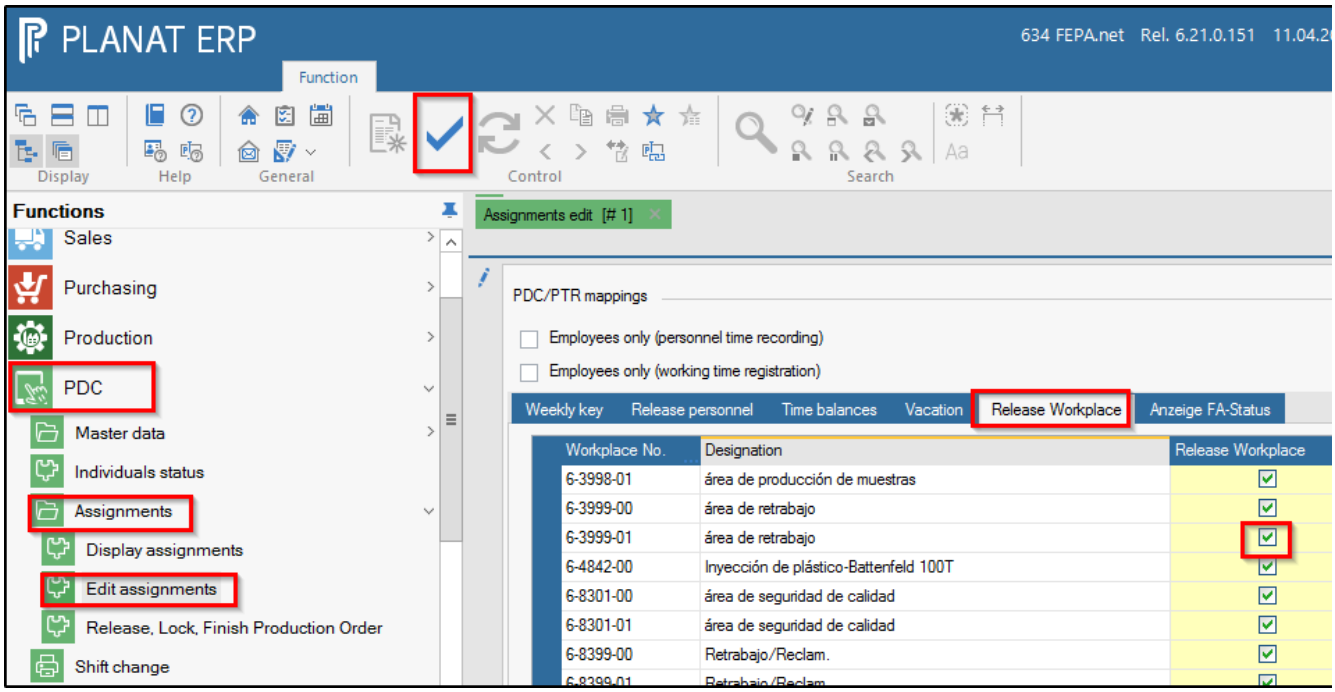
Releases

Release of the workplaces

In order to use workplaces via the PDC and to report times on them, they must be released after they have been created:
The function for this is *Edit assignments.*

It can be found in FEPA at: `PDC - Assignments - Edit assignments`

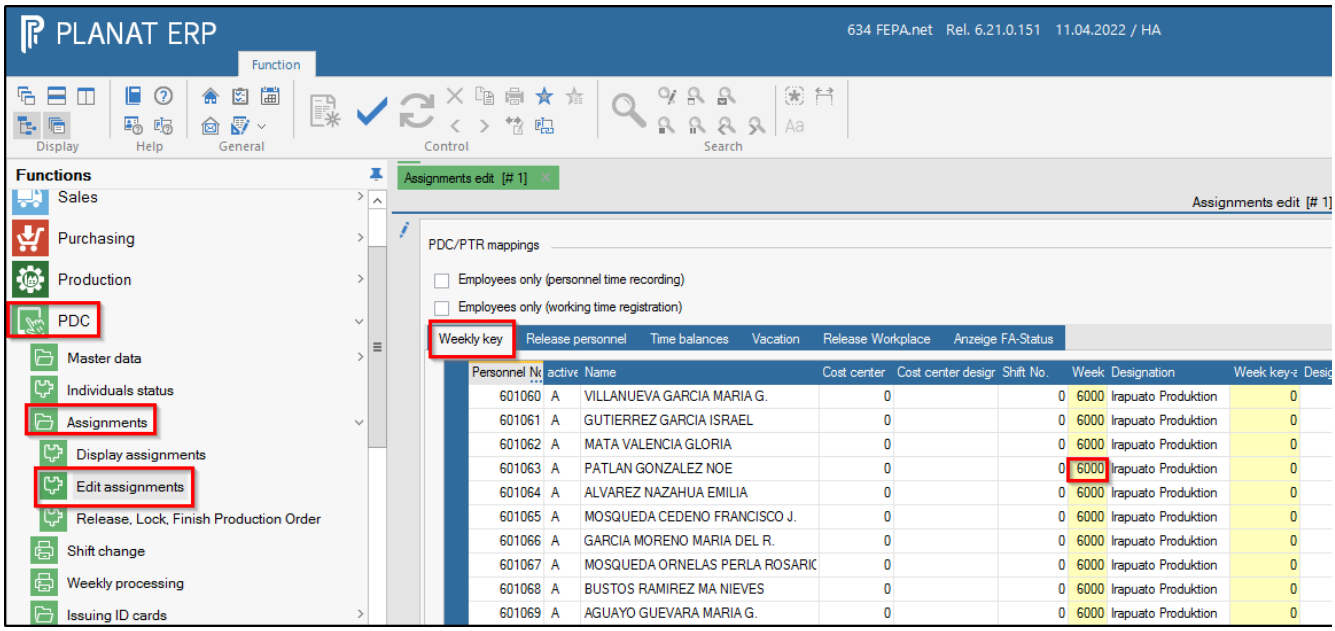


After opening the mask, click on the tab *release workplace*, search for a new workplace in the list and tick the box in the column "Release workplace".
To save, click on the large tick in the symbol line. The *Edit Assignments* mask is closed.

Afterwards, the data for the GEMO-AZE must be updated (a setter must update the data in the GEMO-AZE terminal), then the workplace is available for the GEMO-AZE. By default, the update takes place approx. once a day.

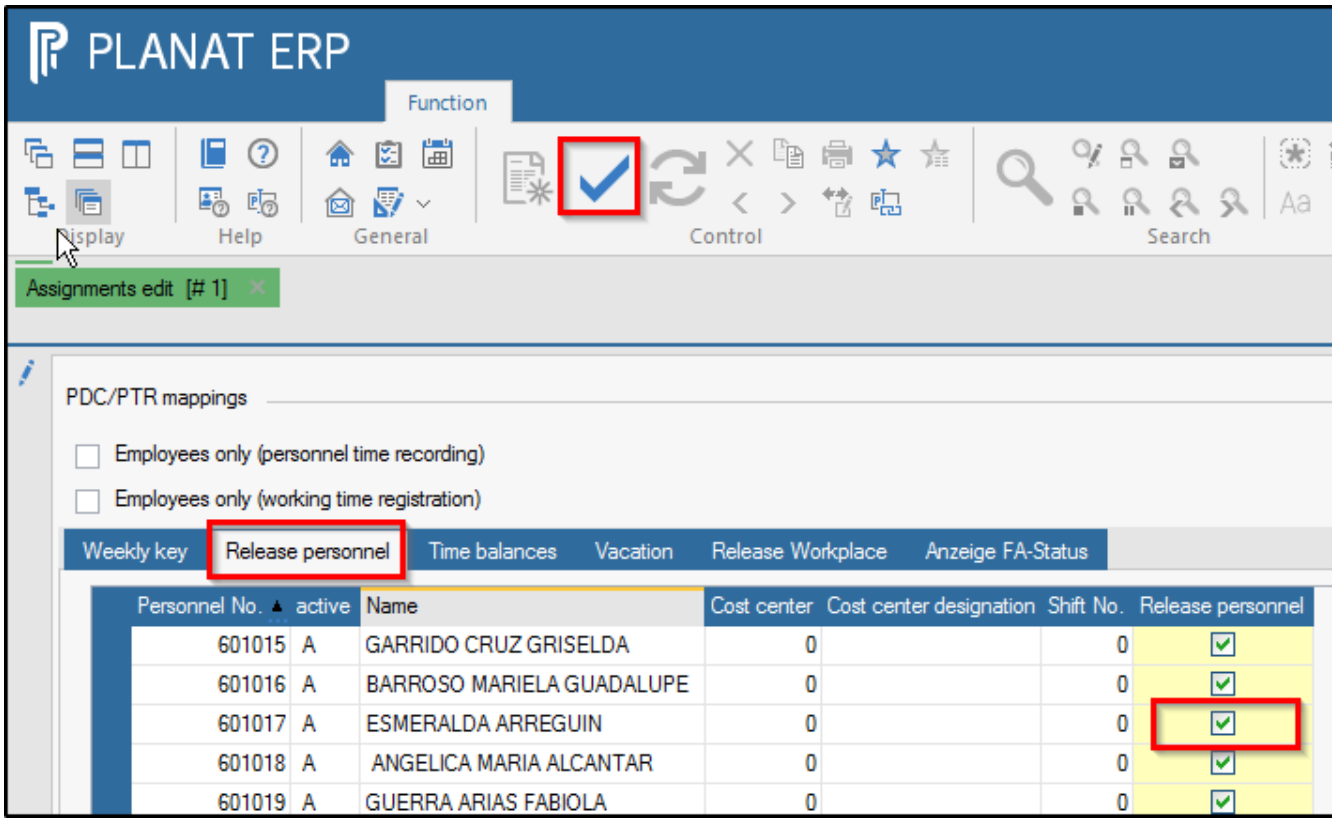
Release personnel

After creating a new employee via the `Edit personnel` function, a weekly key must be entered for the new "personnel" and it must be released. The FEPA function `Edit assignments i`s used for this.
The function can be found under: `PDC - Assignments - Edit assignments`



Click on the *Week key* tab, enter the location-specific week key in the "Week key" field, e.g. Irapuato, Mexico = 6000

Then click on the tab *Release personnel* search for a new employee in the list and tick the column "Release personnel",



Save (click on the large tick in the symbol line). The function `Edit assignments` is closed.

Afterwards, the data for the GEMO-AZE must be updated (a setter must update the data in the GEMO-AZE terminal), then the workplace is available for the GEMO-AZE. By default, the update takes place approx. once a day.

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