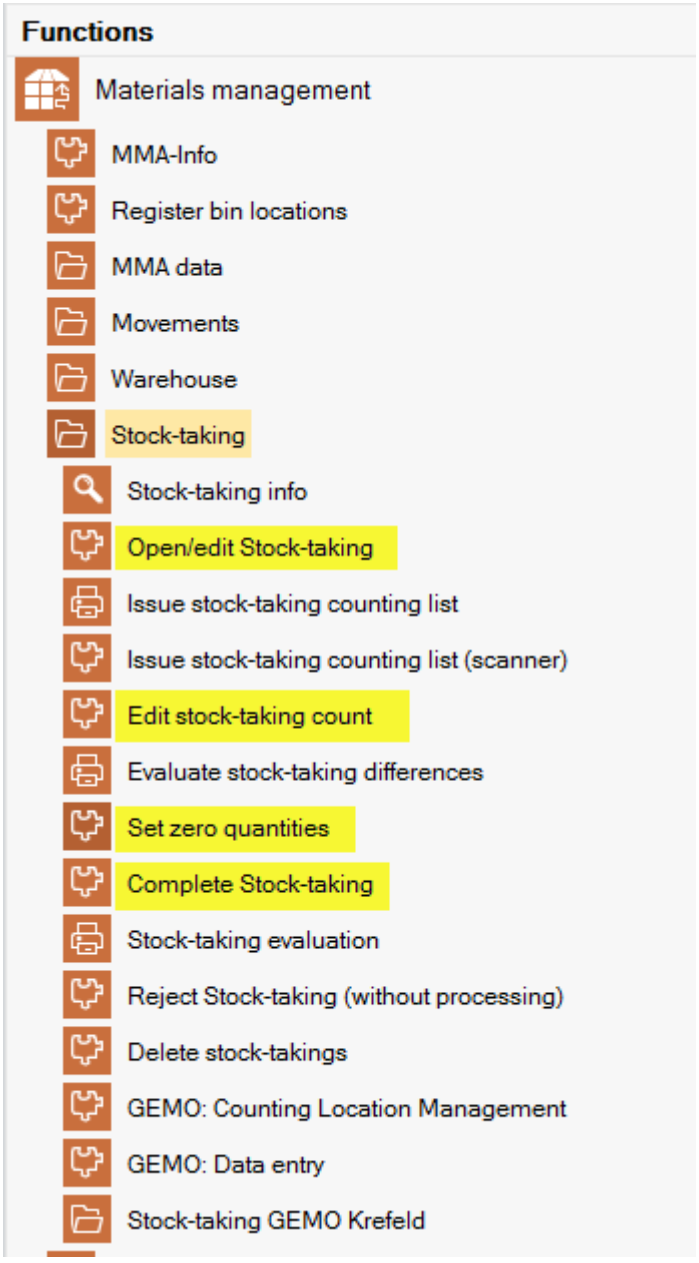
General

Carry out an inventory

The inventory is suitable for both an annual inventory and a permanent inventory. The following functions are available for the inventory in the menu `Material Management > Stock taking >` :



To carry out a complete inventory, the functions marked in yellow - opening, count input, zero quantities and closing (complete) - must be run through in the specified order.

> The inventory is carried out on the basis of mandant/article/stock combinations; therefore, only articles of one storage location (stock-number) can be counted.

Several inventories can be carried out at the same time.

A client/article/storage location combination already entered in a (not yet completed) inventory is no longer taken into account in a further inventory opening.

> Only **one** employee at a time can work in the `Edit stock-taking count` function for an inventory!

All FEPA actual postings that are made before the inventory is opened must also be made physically by the start time of the actual count.
No physical stock movements may be made until the end time of the actual count.
FEPA actual postings may also be made after the opening of the physical inventory, provided that it is ensured that these do not influence the count result.

`Inventory info:`

All stored inventories are listed in the grid on the screen. The status of the respective inventory is shown in the "Status" column:

1 = in progress
5 = completed

Revision #2
Created 13 December 2022 12:40:21 by Admin
Updated 18 October 2023 07:45:38 by Admin